



## Outpatient Services • Local Educational Agency

### August 2007 • Bulletin 395

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#### *Medi-Cal Training Seminars*

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### New Claim Form Submission Reminders

The following are reminders for correctly submitting the new *UB-04* claim form:

- *UB-04* claim forms must be printed on scanner-quality paper. Forms printed on low-quality or thin paper are not acceptable, as they tear easily during the scanning process.
- Original claim forms must be submitted. Copies will not be accepted.
- All provider information fields must be completed.
- Claim information must be properly entered within the borders of the appropriate area or box. Claims with the information in the middle or outside of a border may be rejected.
- Code 001 should be entered on line 23 of field 42. The total charges amount should be entered on line 23 of field 47.
- In the *Payer Name* field (Box 50), either O/P MEDI-CAL or I/P MEDI-CAL must be entered, depending on the type of service being billed.
- The Medi-Cal provider number must be entered in Box 57 through November 25, 2007. The *Health Plan ID* field (Box 51) is not the correct field for the Medi-Cal provider number. Claims without the Medi-Cal provider number in Box 57 will not be processed. The National Provider Identifier (NPI) should be entered in Box 56. Beginning November 26, 2007, the NPI will be the only identifier accepted on claim forms, and must be entered in Box 56.

**Note:** The only exceptions to the NPI requirement are atypical providers (blood banks, Christian Science practitioners and Multipurpose Senior Services Program providers).

### Mandatory Cost and Reimbursement Comparison Schedule Requirement

As a new requirement of State Plan Amendment 03-024, Local Educational Agency (LEA) providers must annually certify that the public funds expended for LEA services are eligible for federal financial participation. The Cost and Reimbursement Comparison Schedule (CRCS) will be used to compare each LEA's actual costs for LEA services to Medi-Cal reimbursement. The first CRCS report is due on November 30, 2007 and will cover the July 1, 2006 to June 30, 2007 period. Continued enrollment in the LEA program is contingent upon complete and timely submission of the CRCS.

Regional CRCS trainings were conducted in 2005 and 2006. CRCS training materials and Frequently Asked Questions (FAQs) are available for download on the LEA Program Web site ([www.dhs.ca.gov/lea](http://www.dhs.ca.gov/lea)). In addition, CRCS training DVDs were previously sent to LEAs with the October *Medi-Cal Update*. LEAs and billing vendors may request an additional copy of the CRCS training DVD by e-mailing [LEA@dhs.ca.gov](mailto:LEA@dhs.ca.gov).

CRCS forms and instructions will be available electronically on the LEA Program Web site.

**Contract Drugs List Available at Epocrates, Inc.**

Effective June 13, 2007, the Contract Drug Lists for the Medi-Cal program and the AIDS Drug Assistance Program (ADAP) became available online to healthcare professionals through Epocrates, Inc. Access to Medi-Cal and ADAP formularies is free to healthcare providers. For access and free downloads to mobile devices, visit [www.epocrates.com](http://www.epocrates.com).

**CCS Service Code Groupings Update**

Retroactive for dates of service on or after July 1, 2007 a number of codes are end-dated and added to California Children’s Services (CCS) Service Code Groupings (SCGs) 01, 02, 03, 04, 05 and 07.

Effective for dates of service on or after August 1, 2007, an additional number of codes are end-dated and added to CCS SCGs 01, 02, 03 and 10.

**Reminder:** SCG 02 includes all the codes in SCG 01; SCG 03 includes all the codes in SCG 01 and SCG 02; and SCG 07 includes all the codes in SCG 01. These same “rules” apply to end-dated codes.

*The updated information is reflected on manual replacement pages [cal child ser 1, 3, 6, 7, 11, 14 thru 16 and 22 \(Part 2\)](#).*

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Remove and replace: appeal form 1/2 \*  
cal child ser 1 thru 8, 11 thru 16, 21/22

\* Pages updated due to ongoing provider manual revisions.